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State of Wisconsin
Governor Scott Walker



TO: **TMJ Contractors, Subcontractors and Staff**

FROM: Janice Peters, Director
Bureau of Working Families
Division of Family and Economic Security
Department of Children and Families

BWF OPERATIONS MEMO

No: **BWF 14-21**

DATE: **11/5/2014**

W-2	<input type="checkbox"/>	EA	<input type="checkbox"/>	CF	<input type="checkbox"/>
JAL	<input type="checkbox"/>	RAP	<input type="checkbox"/>	Other EP	<input checked="" type="checkbox"/> *

SUBJECT: FOSTER POPULATION ELIGIBILITY CRITERIA

CROSS REFERENCE: TMJ Policy Manual, [2.1.2](#)
Operations Memo [14-J3](#)
Wis. Stat. [s. 49.163](#)

EFFECTIVE DATE: Immediately

PURPOSE

The purpose of this memo is to:

1. Clarify for Transform Milwaukee Jobs (TMJ) Contractors that the foster population includes individuals in out-of-home care and expected to age out of care, as well as individuals who have aged out of out-of-home care; and
2. Notify TMJ Contractors of a new policy that clarifies that an individual who met the foster population age criterion when he or she began a subsidized job may remain in the TMJ program after reaching age 22.

BACKGROUND

For the foster population, individuals who are in out-of-home care and who have aged out of care are especially vulnerable to unemployment and underemployment. For that reason, the goal of the TMJ program is to transition these individuals into independent living through stable unsubsidized employment. The Bureau of Working Families (BWF) has updated TMJ policies to assure that the provision of TMJ services and supports promote successful transition from out-of-home care to living independently in the community.

UPDATED POLICIES

BWF has updated the TMJ policies to clarify for TMJ Contractors that the foster population includes individuals in out-of-home care expected to age out of care, as well as individuals who have already aged out of out-of-home care. (See attached 2.1.2)

In addition, BWF has developed a new policy that clarifies that an individual who met the foster population age criterion when he or she began a subsidized job may remain in the TMJ program after reaching age 22. This applies to individuals who are working in a subsidized job at the time they reach age 22. The individual may remain in the program until they complete that subsidized job. (See attached 2.2.1.2)

BWF will include the updated language in the TMJ Policy Manual.

AGENCY ACTION

Contractors and subcontractors must discuss the new policy with staff and update any relevant local agency procedures.

ATTACHMENTS

[TMJ Policy Manual Section 2.1.2](#)
[TMJ Policy Manual Section 2.2.1.2](#)

CONTACTS

For questions about this memo, contact Mikal Wesley, TMJ Contract Manager, at (414) 227-3879.

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